



## The Mendicity Institution

The Mendicity Institution is the **oldest** working charity in Dublin. Established in 1818, it has been in operation for over 200 years creating opportunities for people experiencing homelessness, isolation and marginalization.

We help people empower themselves so they can work their way out of homelessness. We are inclusive, we are innovative and we provide quality service to all people who come to us.

In 2018 The Mendicity' served over 25,000 meals and offered assistance through Polish, Russian, Lithuanian, Romanian along with English.

The Mendicity delivers a range of tailored programmes to service users and seeks to examine, plan and prepare responses to homelessness testing their efficacy and continuously reviewing to improve

We are currently looking to recruit a team of volunteers to assist with our weekend & evening service.

**Title of Role :** Weekend / Evening Service Volunteer

**Reporting to :** Head of Operations / CEO

**Location :** The Mendicity Institution  
9 Island Street  
Dublin 8

**Hours :** **Saturday 10 am – 2 pm**

**Sunday 10 am – 2 pm**

**Monday - Friday 5.30 - 8.30 pm (provisionally)**

***Volunteers expected to be available a minimum of 2 weekend days/2 evenings per month***

**Purpose of Role:** To support Mendicity staff in the provision of the weekend & evening service

**Main Tasks and Responsibilities:**

- To support the staff member on duty
- To ensure the supervision and safety of all service users present in the building
- Support staff in preparing and serving a meal
- Ensuring the food centre is left clean and tidy when finished
- Conversing with service users and assisting staff in helping service users accessing accommodation and other relevant services
- Complying with Mendicity's Policies and Procedures

**The ideal person:**

1. Must be committed to, and passionate about, working with people and empowering them to overcome the issues they are faced with.
2. Have strong communication skills
3. Excellent time management skills and an ability to establish professional boundaries

**Desirable skills:**

Fluency in another language (Russian, Polish, Lithuanian, Romanian or Latvian),

**Duration:**

We require a minimum commitment of 3 months.

This position is subject to Garda Vetting under Schedule 1, Part 2, Section 3 of the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 – 2016.

In line with current health guidelines and the organisation's policies, volunteers must ensure physical distancing at all times, wear provided PPE (visor or face mask), and carry out all recommended practices as outlined by HSE in relation to Covid-19.

To apply, please send a CV to [kate@mendicity.org](mailto:kate@mendicity.org)